



**OFFICER REPORT TO LOCAL COMMITTEE
(SPELTHORNE)**

MEMBERS' FUNDS

10 October 2011

KEY ISSUE

To make decisions on funding proposals.

SUMMARY

The report makes recommendations on a number of proposals.

OFFICER RECOMMENDATIONS

The Local Committee (Spelthorne) is asked:

- 1 To note funding agreed under delegated authority since the Local Committee in July 2011 (paragraphs 2.1 – 2.3).
- 2 To consider a bid for funding of £1455.52 from Littleton CE Infant School for the provision of a picnic area from Mr Walsh's allocation (paragraph 3.2).
- 3 To consider a bid for funding of £1580 from Shepperton Slalom Canoe Club for the purchase of boats and paddles from Mr Walsh's allocation (paragraph 3.3).
- 4 To consider a bid for funding of £2460 from Spelthorne Borough Council for the purchase of winter hanging baskets for Staines South & Ashford West from Mrs Turner-Stewart's allocation (paragraph 3.4).
- 5 To consider a bid for funding of £2000 from Spelthorne Borough Council to move the existing London Stone from The Lammas to Memorial Gardens from Mrs Saliagopoulos's allocation (paragraph 3.5).
- 6 To consider a bid for funding of £5000.00 from Berryscroft Court for the refurbishment of the residents' communal lounge from Mrs Turner Stewart's allocation (paragraph 3.6).

1.0 INTRODUCTION AND BACKGROUND

1.1 The budget for 2011/12 made £8,410 of revenue funding available per Member and the Committee agreed that its £35,000 capital allocation would be shared equally amongst Members (£5,000 each). The table below shows the amount of capital and revenue funding remaining for each Member following decisions made at the last Local Committee and also takes into account funding already approved under delegated authority since the Committee's July 2011 meeting (paragraphs 2.1 – 2.3). Criteria for the use of Member funds are attached at **Annex A**.

Member's Allocations (balance remaining)

Member	Revenue £	Capital £
Mr Agarwal	7,590	5,000
Mr Beardsmore	6,960	5,000
Mrs Coleman	3,253	4,500
Mrs Nichols	7,910	5,000
Mrs Saliagopoulos	5,570	2,500
Ms Turner-Stewart	5,669	5,000
Mr Walsh	5,731	2,500
Total	42,683	29,500

2.0 DELEGATED FUNDING

2.1 Spelthorne Borough Council - Flower Troughs £720 (Richard Walsh)

A sum of £720 from Mr Walsh's Revenue Allocation was awarded to Spelthorne Borough Council to fund 4 flower troughs at Shepperton War Memorial.

2.2 Greeno Centre - 20 in 1 Games Table £229 (Richard Walsh)

A sum of £229 from Mr Walsh's Revenue Allocation was awarded to the Greeno Centre to purchase a "20 in 1" games table.

2.3 Spelthorne & Runnymede Drama Festival - £500 (Denise Saliagopoulos)

A sum of £500 from Mrs Saliagopoulos' Revenue Allocation was awarded to the Spelthorne & Runnymede Drama Festival to assist in running costs.

3. FUNDING BIDS

3.1 The following new requests for funding have been received since the last meeting of the Local Committee. The name of the Divisional Member or Member proposing the scheme is in brackets.

3.2 Littleton CE Infant School - Picnic Area £1455.52 (Richard Walsh)

Littleton CE Infant School have submitted a bid to purchase and install picnic tables, umbrellas and umbrella stands so they may provide a picnic area outside the school hall. This will provide a shaded area for pupils to eat their lunch outside during the summer term. All current and future pupils will benefit directly from the installation of this picnic area. The total cost of the project is £1455.52 that would be funded from Mr Walsh's revenue allocation.

3.3 Shepperton Slalom Canoe Club - Shepperton Slalom Club Boats £1580 (Richard Walsh)

Shepperton Slalom Canoe Club have submitted a bid to purchase 3 boats of various sizes and paddles. This will allow more people to access to the water at any one time and also allow the club to have boats that are of a competition grade. All current club members, new members and the wider Shepperton community will be able to benefit from the purchase of these boats. The total cost of the project is £2261. Shepperton Slalom Canoe Club are asking the Local Committee to provide funding for the purchase of 2 boats, £1580 (2 boats @ £682 each + 2 paddles at £108 each). The club has limited funds available to purchase the 3rd boat. This would be funded from Mr Walsh's revenue allocation.

3.4 Spelthorne Borough Council - Winter Hanging Baskets £2460 (Denise Turner-Stewart)

Spelthorne Borough Council has submitted a bid to purchase 82 Winter hanging baskets for Staines South & Ashford West. The total cost of the project is sought from the Local Committee and would be funded from Mrs Turner-Stewart's revenue allocation.

3.5 Spelthorne Borough Council - Promoting Staines £2000 (Denise Saliagopoulos)

Spelthorne Borough Council have submitted a bid to move the existing London Stone from The Lammas to Memorial Gardens. This is part of the overall strategy to raise the

profile of Staines and thus help enhance its economic prosperity that will benefit the business community, Council and local community through more visitors to the town.

The total cost of the project has been approximated at between £2,000 and £4,000. The onus will be upon Spelthorne Borough Council to raise any additional money above the contribution being sought from the Local committee. This would be funded from Mrs Saliagopoulos's capital allocation.

3.6 Berryscroft Court - Communal Lounge refurbishment £5000 (Denise Turner-Stewart)

Berryscroft Court has submitted a bid to refurbish the communal lounge at Berryscroft Court, Staines. The funding is required to replace the curtains, carpet, tables & chairs and have the lounge fully painted. There are 47 dwellings at Berryscroft court and all are occupied. The refurbishment will help to improve the well-being of the residents.

The total cost of the project is £17,160.88 (Curtains £3,721.12, Carpet £4,146, tables and Chairs £ 2,393.76 and painting £6,900). Ms Turner-Stewart has pledged £5000 towards the project that will be funded from her capital allocations. Other Members are asked if they wish to contribute funding to this work and if so, how much?

Berryscroft Court has recently been provided with £690 from members' allocation funds to purchase a storage shed.

4. EQUALITIES AND DIVERSITY IMPLICATIONS

4.1 The contributions proposed would benefit a wide range of adults and children in Spelthorne.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

5.1 Paragraph 1.1 sets out what remains of both the individual Members revenue allocation and capital fund. There are sufficient monies from which the proposals in sections 2 and 3, above could be funded and if the above recommendations are approved the remaining sums will be as follows:

Member's Allocation (balance remaining)

Member	Revenue £	Capital £
Mr Agarwal	7,590	5,000
Mr Beardsmore	6,960	5,000
Mrs Coleman	3,253	4,500
Mrs Nichols	7,910	5,000
Mrs Saliagopoulos	5,570	500
Ms Turner-Stewart	3209	0
Mr Walsh	2,695.48	2,500
Total	37,187.48	22,500

6. CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 6.1** The proposal meets the proposed criteria agreed by the Local Committee for financial support.

7. WHAT HAPPENS NEXT

- 7.1** The Community Partnerships Team (East) will inform the applicants whether or not their application has been approved and process the funding payment as appropriate.

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APPENDIX A

CRITERIA FOR USE OF FUNDS

1. MEMBER'S ALLOCATIONS

- a) Support for any one project will not normally exceed £10,000.
- b) Any proposal to be considered by Committee must be proposed by at least one Member who is willing to provide at least some financial support to the project. However, Members whose funds are totally committed may still put proposals forward for support by the Committee.
- c) The funds will not be used to cover revenue costs – expenditure must be of a one-off nature or serve as “pump-priming”.
- d) Contributions will not normally be made to cover funding gaps arising from budget reduction decisions.
- e) Priority will be given to proposals attracting an element of match funding.
- f) Proposals will be considered from SCC services, other statutory bodies and voluntary organisations.

2. FUNDING PAID UNDER DELEGATED AUTHORITY

The decision to pay funding of not more than £1000 can be delegated to the Community Partnership Manager, in consultation with the Chairman of the Local Committee. Funding paid under delegated authority is subject to the criteria laid down in paragraph 1 above, **and** the following additional criteria:

- a) the application must have been endorsed by the appropriate local Member
- b) the application should be for a maximum of £1000
- c) applications from private clubs or other membership organisations must clearly demonstrate the wider community benefit of the project
- d) projects must not contravene any of the Council's agreed policies or priorities
- e) the application should be for a future project, not a retrospective request.
- f) the application should not be to cover ongoing revenue costs.

3. COMMITTEE CAPITAL ALLOCATION

The balance of the £35,000 initially allocated to support capital projects through voluntary organisations will be used for any suitable project promoting well being in Spelthorne and agreed by the Committee.

The following is a definition for “capital” in these circumstances:

Capital expenditure is defined as the acquisition, construction, enhancement or replacement of an asset. An asset can be land & buildings, vehicles, plant, furniture & equipment or infrastructure. In order for an asset to be capitalised it should yield benefits for a period of more than one year.

It is proposed that the following criteria should apply to this fund:

- a) Any proposal to be considered by Committee must be put forward by at least one Member.
- b) Priority will be given to proposals attracting an element of match funding.
- c) Proposals must be of a local nature and be for the benefit of the people of Spelthorne.

GUIDANCE

This guidance is designed to assist in the consideration of applications for requests for funding from Members' Allocations, and should be used in conjunction with the formal criteria laid down for funding.

RETROSPECTIVE FUNDING

- i) As a general rule, it is not considered good practice to fund projects retrospectively and funding will not be considered for projects where the group has already committed, or decided to commit, funds.
- ii) Applications that are retrospective due to the timing of the Local Committee meetings may be considered provided that the proposed allocation has been brought to the attention of the Area Director before the event/purchase/expenditure takes place. However the group should be advised by the proposing Member that the Local Committee decision is a not a 'rubber stamping' exercise and that any expenditure they commit in the hope of receiving funding is entirely at their own risk.

Applications for retrospective projects cannot be funded under the delegated authority powers.

FUNDING FOR INDIVIDUALS

Funding bids which would benefit an individual or an individual's property will not be considered.

REPEAT REVENUE FUNDING

There is a general presumption against requests for repeat funding for the same project, as over time this would reduce the scope to fulfil the original aim of allocations which was to enable Members to respond to local issues. However, the Local Committee reserves the right to vary this rule where it is felt that the project is making an exceptional contribution to the community and more time may be required to secure alternative funding.